



Credit When It's Due

**University of Maryland Baltimore County (UMBC)
Credit When It's Due
Reverse Awarding of the Associates Degree Release Form**

Qualified students may have their community college and UMBC coursework evaluated for consideration for the associate's degree. Upon evaluation, students meeting the degree requirements will have the associate's degree conferred by Community College College.

Please complete, sign and return this release form to:

**UMBC Registrar's Office
Attn: Special Enrollments
1000 Hilltop Circle
Baltimore MD 21250**

**OR Scan and submit via Help Request
to "Transcripts" using your
myUMBC account
OR Fax to 410-455-1141**

UMBC Student (Campus) ID Number: _____ Major at UMBC: _____

Community College Name: _____

Community College Student ID Number: _____

Community College Enrollment: **Start Date** (sem/yr) _____ **Last Enrolled** (sem/yr) _____

_____ If it has been two years since you last attended the community college, do you grant them

☐ Yes ☐ No

permission to reactivate your record?

If you do not have enough credits to graduate in the Community College major indicated above, would you like to be considered for graduation in another program of study? ☐ Yes ☐ No

Do you plan to transfer additional credits from colleges other than UMBC to Community College? ☐ Yes ☐ No

If yes, from which college(s): _____

List any former names: _____

Clearly print name as it should appear on diploma or certificate (legal name only; no titles; indicate punctuation):

First _____ Middle _____ Last _____

Full Legal Name: _____ Date of Birth: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

E-mail: _____

FERPA Statement

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. In accordance with FERPA, it is the policy of UMBC and the community college to withhold certain educational records unless the student provides consent to disclose information. The purpose of this form is to provide the consent to UMBC and the community college required by FERPA.

I, the undersigned, hereby understand and authorize UMBC and the community college to release/discuss educational records and information and agree to my student records being shared between UMBC and the community college for the purposes of credit evaluation to award a degree, diploma or certificate, if I am eligible to graduate. I also understand that the awarding of an Associate's Degree beyond initial matriculation at UMBC does not alter the general education requirement status determined at initial admission to UMBC.

This release does not permit the disclosure of these records to any other persons or entities without my written consent or as permitted by law. This release form is effective from the date of signature below and consent remains in effect until receipt of written revocation.

Student's Signature

Date